



Using a Groqit to scan and save barcodes.

The Groqit is a contact scanner and must be touching the barcode to read it. Scan by placing the tip of the Groqit to the left of the barcode and sliding it smoothly to the right. Barcodes can also be scanned right to left, if that is easier.

Groqit Button Layout



1. Turn the Groqit on by holding the Enter key for 2 seconds.
2. The election (default) folder will be highlighted. Press Enter again.
3. Press Enter, then the Down arrow. You should see Add Barcode.
4. Press the Down arrow twice. You should see Multiple Scan.
5. Press Enter. You will see
Scan Barcode
Press scan key
6. Press the Scan key.
7. The scanner will light up and you will have approximately 2 seconds to scan the barcode.
8. If the code has been read correctly, you will see the barcode number and Search Code.
9. Press Enter and the code will be added.
10. Press Enter again, and you will be ready to scan another barcode.

Your Groqit will automatically shut off if inactive for two minutes.

Further information about Groqit is at our site: <http://www.groqit.com/b2b>
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